

Equality Impact Assessment Template – Stage One

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| Name of item being assessed: | Appointment to Outside Bodies |
| Version and release date of item (if applicable): | |
| Owner of item being assessed: | Moira Fraser |
| Name of assessor: | Denise Anns |
| Date of assessment: | 29 June 2011 |

1 What are the main aims of the item?

To appoint nominations from the Conservative and Liberal Democrat Group for representation on Outside Bodies.

2 Note which groups may be affected by the item, consider how they may be affected and what sources of information have been used to determine this.

(Please demonstrate consideration of all strands – Age, Disability, Gender, Race, Religion or Belief and Sexual Orientation.)

| Group Affected | What might be the effect? | Information to support this. |
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| Disability | The outside bodies represent those with disabilities. Members appointed to them provide a liaison between them and the wider area of West Berkshire to raise awareness of the issues they face. | |
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Further Comments relating to the item:

All Outside Bodies would themselves be responsible for any equality impact assessment needed for the buildings used to hold any meetings involving the nominee.

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| 3 Result (please tick) | |
| | High Relevance This needs to undergo a Stage 2 Equality Impact Assessment. |
| | Medium Relevance This needs to undergo a Stage 2 Equality Impact Assessment |
| | Low Relevance This needs to undergo a Stage 2 Equality Impact Assessment |
| X | No Relevance This does not need to undergo a Stage 2 Equality Impact Assessment |

For items requiring a Stage 2 equality impact assessment, begin the planning of this now, referring to the equality impact assessment guidance and Stage 2 template.

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| 4 Identify next steps as appropriate: | |
| Stage Two required | |
| Owner of Stage Two assessment: | |
| Timescale for Stage Two assessment: | |
| Stage Two not required: | X |

Signed: Denise Anns

Date: 29/06/11
